Company Name

123 Company Street Address ♦ Company City, State   Zip
phone 555-555-5551 ♦ fax   555-555-5555 ♦ www.webaddress.com

Remodeling Agreement

[Client Name]   15-Nov-16
[Client Address1]
[Address2]
[Phone #]

Nature of Project: _____   Control # _____
Budget Range: _____
Detailed Specifications of Remodeling: _____
_____
_____

[Your Company Name] will provide design services to develop conceptual plans for the above described remodeling project.   If the proposed work or nature of the design is changed after this initial agreement, additional design and consultation fees will be charged, and a new proposal/agreement will be drafted; the budget range will also be adjusted to reflect those changes in design.

The plans designed by [Your Company] are for the exclusive use of [Your Company].   [Your Company] will not be held liable for use of these plans by any unauthorized third party, should the client decide to hire another independent contractor to complete the work.

Design services will include one reworking of the initial conceptual plans at no additional expense.   Upon client's acceptance of the design, up to five (5) blueprints and a detailed financial statement outlining materials and labor will be provided.   If the price is within the range of the proposed budget above, [Your Company] is authorized to begin the remodeling.

The designs specified above will be developed for _____% of the final proposed cost.
Design rates are $_____ per hour for Designer and $_____ per hour for Assistant(s).

Payments will be made according to the following schedule:

Non-refundable deposit due upon signing this agreement $_____
____% draw due upon ____% completion of remodeling. $_____
____% draw due upon ____% completion of remodeling. $_____
Balance due upon final completion and walkdown inspection by client. $_____

                                                                                    Respectfully Submitted by,

                                                                                    _____
                                                                                    [Your Name, Position/Title]

I (we) hereby approve and accept the project specifications, financial amounts, terms and conditions, outlined above.   I (we) authorize [Your Company] to proceed with the work as specified and agree to make payment according to the above schedule.

_____   _____
Client signature   Date

_____   _____
Client signature   Date