

CBS Project Overview Template for Narrative Fields

Short Description:

Summarize the request in two sentences. Example: "\$10 million in state funds is requested to acquire land, predesign, design, construct, furnish and equip a new building for the department of X to be located in X."

Project Rationale:

Why is this project needed? Justify the request.

Project Narrative:

Describe the project in detail, including: scope, total cost, key funding sources, etc. For new projects, identify the new square footage planned. For remodeling, renovation or expansion projects, identify the total square footage of current facilities, the square footage to be renovated, and/or the new square footage to be added.

Other Considerations:

Is there anything else that decision makers should know about this project?

Impact on Operating Budget:

Required under M.S. 16A.11, subd. 5. Summarize the project's impact on the agency's operating budget over the upcoming six-year period. For local units of government, identify any new or additional state operating dollars that will be requested for this project. This section should provide a brief narrative only, since specific costs per year are identified on the Project Costs screen.

Who will own the facility?:

Who will operate the facility?:

Description of Private Entity Occupancy/Use:

Public Purpose:

Description of Previous Appropriations:

Statutory Program Citation: